February 2, 2019

**THE MANAGER**

SMCO Marikina 3

Gentlemen:

This is to inform your good office that we have received a notification from **Joelyn Palomares** Merchandiser, assigned to your outlet for our client, **Unilever RFM Selecta**, that she is currently 15-16 weeks pregnant.

That she has been certified to be in good health and has been cleared by her attending Physician and/or Obstetrician to continue her work as Merchandiser.

That she assumes and agrees to be responsible for any pregnancy related condition that may occur while on duty and releases both PCN Promopro, Inc. and your store from any liability directly or indirectly, if any.

Attached herewith, please find her medical certificate and medical clearance.

For your information and guidance.

Thank you.

Very truly yours,

**Chit J. Mejia**

HR Head